



Dekalb Democrats Committee Overview

“Any committee is only as good as the most knowledgeable, determined and vigorous person on it. There must be somebody who provides the flame.”

Lady Bird Johnson





Audit

Reports To: Third Vice-Chair

Duties: The Audit Subcommittee shall consist of not less than three (3) persons who shall be charged with the responsibility of inspecting the books and records of the DeKalb Democratic Party. Members of this subcommittee shall be appointed by the Chair and ratified by the County Committee. The subcommittee shall report its findings to the full County Committee.

Expectations:

- Quarterly Reports due on March 1, June 1, September 1, and December 1



Budget and Finance

Reports To: Third Vice-Chair

Duties: The Budget and Finance Subcommittee shall assist and consult with the Chair in the preparation of an annual budget. The subcommittee shall assist the Chair in presenting the annual budget to the Steering Committee for approval in January of each year in addition to the plan or plans for financing said budget. After the adoption of the budget by the County Committee, the Budget and Finance Subcommittee shall pursue such course of action as may be necessary and proper for the raising of sufficient funds to support the DeKalb Democratic Party.

Expectations:

- Meet quarterly fundraising goals
- Develop giving partnerships within the community
- Collect and present budgets from each committee to the Chair and then Steering Committee



By-Laws

Reports To: Chair

Duties: The By-Laws Subcommittee shall review and recommend to the Steering Committee and the County Committee such actions or revisions to the By-Laws, Rules, and Constitution of The DeKalb Democratic Party as are deemed necessary.

Expectations:

- Annual By-laws Review and Revision Submission by March 1st
- Maintain a running record of By-Laws concerns



Campaign Research

Reports To: Second Vice-Chair

Duties: The Campaign Research Subcommittee shall analyze election returns, monitor opposition candidates, officeholders, and parties, compile a record of the performance of the officeholders, and in other appropriate ways gather and analyze information of value to nominees and officeholders.

Expectations:

- Provide charts of election returns by HD
- Maintain database of all Dekalb Election Results for the past 6 years.



Candidate Development and Speakers

Reports To: First Vice-Chair

Duties: The Candidate Development and Speakers Subcommittee shall seek out qualified people to run for public office on the Democratic ticket. The subcommittee shall hold candidate seminars to discuss campaign techniques, work with candidates in the area of issue development, and line up speaking engagements that will make the candidates better known in their respective areas.

Expectations:

- Quarterly Seminars
- Develop Candidate Issues Packets



Communications

Reports To: First Vice-Chair

Duties: The Communications Subcommittee shall prepare for release to the news media promptly after each meeting of the County Committee a statement of actions taken. The Chair of this subcommittee shall also be responsible for newsletter preparation and distribution, press and media relations, and promotion of special events.

Expectations:

- Strong Social Media Presence
- New and Engaging Content



Election Procedures

Reports To: Second Vice-Chair

Duties: The Election Procedures Subcommittee shall report to the County Committee on all matters incidental to the holding of elections and shall work with the Democratic members of the Election Board to see that Democrats are represented in the conduct of elections at each precinct.

Expectations:

- Report on precinct and county procedures for each election
- Report on statewide election issues



Party Organization and Development

Reports To: First Vice-Chair

Duties: The Party Organization and Development Subcommittee shall be responsible for the development of an extensive and effective grassroots organization. The subcommittee shall work closely with all House District Chairs and organizations to encourage effective coverage of DeKalb County by the Party and shall encourage Democrats throughout the County to join the Democratic Party.

Expectations:

- Increase County Committee membership
- Seek partnerships with progressive organizations




Policy and Legislative

Reports To: First Vice-Chair

Duties: The Policy and Legislative Subcommittee shall be responsible for recommending and developing the overall public policy of the DeKalb Democratic Party. These positions must be submitted to the Steering Committee and then presented to the full County Committee for consideration and approval. Following adoption of policy positions by the County Committee, members of the Policy and Legislative Subcommittee may serve as the “action arm” of the Party to promote adoption of Party positions by appropriate governmental bodies. An additional function shall be to aid, when and where possible, elected DeKalb Democratic officials when they request assistance.

Expectations:

- Work to transform our platform into actionable policy measures
- Support the legislative initiatives of Dekalb Democratic officials



Special Events

Reports To: Third Vice-Chair

Duties: The Special events Subcommittee shall organize and execute such fund-raising events as are scheduled and shall be in charge of arranging town hall meetings and other such issue-oriented events.

Expectations:

- Quarterly fundraising events
- Host events with Dekalb Democratic officials



Voter Registration

Reports To: Second Vice-Chair

Duties: The Voter Registration Subcommittee shall encourage all Democrats to register and vote. The Subcommittee shall conduct voter registration drives and shall review precinct boundaries and make recommendations as needed to assure convenient and speedy voting.

Expectations:

- GOTV efforts throughout the county
- Offer Precinct Captain Training



Awards

Reports To: Chair

Duties: The Awards Subcommittee shall consist of seven (7) members, three (3) being recipients of special awards from the Party and one (1) representative each from the DeKalb County Board of Commissioners, Board of Education, and State Senate and House delegations. The function of the subcommittee is to select those persons to be singled out for special recognition by the DeKalb Democratic Party at a Banquet to be held at least biennially, or at any other time deemed appropriate by the Awards Subcommittee. The criteria and process of selection for the awards shall be subject to final approval by the County Committee.

Expectations:

- Develop selection criteria by March 1st
- Develop selection and award process by June 1st



Affirmative Action

Reports To: First Vice-Chair

Duties: The Affirmative Action Subcommittee shall perform those functions determined by the County Committee and the bylaws of the Georgia Democratic Party. The Subcommittee will report to whichever County Committee Vice-Chair that the County Committee determines.

Expectations:

- Act as the Social Justice arm of the County Committee
- Host Social Justice Forums twice a year



Chair Selection Process

- Complete online application
- Interview with the County Committee Executive Board
- Rubric Scoring for both the application and interview will be utilized when making the final decision
- All Chairs will be in place and announced at our February meeting.